Secondary Student Use of Technology
WELLNESS & SAFETY ONLINE
Palo Alto Unified School District

I will be safe, respectful and responsible while thinking critically and finding balance when it comes to my technology use.

Student Expectations:
- A charged device must be brought to school everyday at 1:1 school sites
  - This may be a personal device such as a laptop/tablet or a PAUSD issued device such as a Chromebook
- Best Practices
  - Log out of and close all applications before device put into sleep mode
  - Replace and charge all portable devices you borrow (from carts, etc.)
  - Check Schoology regularly for class and school updates
- Practice responsible digital citizenship, including, but not limited to:
  - Copyright and Fair Use
    - Students are expected to always log in with their PAUSD accounts and work under their own name, never under pseudonyms or anonymously
    - Students should always “think before you post.” As citizens in a digital society, students must consider the consequences and permanent nature of technology use, often referred to as “digital footprints.”
    - Student conduct shall reflect consideration for the rights and privileges of others.
    - Access to devices and the internet network is a privilege, not a right; students must use technology in responsible and ethical ways.
    - Activities that are strictly prohibited at school: Gaming, gambling, streaming videos or other content from personal accounts. Additionally, during instructional time engaging in social media, texting or any other kind of instant messaging is prohibited.
    - Some students may find games, applications and social media available on cell phones addictive. In these cases, the education of such students is greatly disrupted, and this behavior may lead to further problems. If this behavior is witnessed by district staff the student and parents may be contacted and asked to leave the device at home.
    - Report any intentional theft, vandalism, or accidental damage to school devices.
- Avoid inappropriate behaviors including, but not limited to:
  - Discrimination, bullying, cyberbullying, harassment, intimidation, plagiarism, theft, vandalism and hacking
  - Posting to or creating a “Burn Page,” false profiles, or creating a credible impersonation of another actual student
  - Photographing/recording/ videotaping individuals without their express permission
    - Consent for photographs or videos must come from the parent or guardian of any student under 18 years of age
- Technology for Personal Use
  - Students who bring personal cell phones or other devices to school must use this device in a responsible manner
  - If personal devices are judged to be disruptive the teacher, school or district has the right to confiscate the device and return it to the parent or guardian.
- No hacking or other purposefully malicious activity. This includes hacking into any websites or systems to:
  - Manipulate data
  - Play with, experiment with, or test systems or devices
  - Disrupt systems