Content Creation and Curation
- Only school appropriate content should be created and stored using district devices and/or network.
- All content must be free of any hate speech, profanity, obscene or vulgar content or language, bullying, discriminatory language or images of any kind, harassment (including sexual harassment), intimidation of others, hazing, extortion, reference to violence against others, reference to illegal drug or alcohol use or anything that could endanger others, including terrorist threats.
- Content must be free of any malicious pranks, jokes or any other illegal behaviors.

About Privacy:
- All school devices as well use any personal device using a PAUSD internet connection are not private.
- Students can have any device, search history or download searched, reviewed and managed by the school district.
- Students should assume that everything they do is viewable by others, including documents, emails and instant messages.
- Student passwords - Students should always protect their passwords. Students should not write down passwords in highly visible places or share passwords with others.
- Others' passwords - Students are prohibited from having passwords, or any other secure information for other students, staff members or the district, including district passwords (example: Wifi access passwords).
- Do not share sensitive personal information online. This includes, credit card numbers (no online shopping), social security numbers, student location data or address, student first and last name, or email address on any applications or websites.

Consequences:
- School-based Consequences
  o Students can lose the privilege of using a PAUSD device or a personal device while at school.
  o In some cases, students and parents or guardians may be required to attend educational sessions about the responsible use of technology.
  o Suspension or expulsion can be used in cases of severe violations of this acceptable use policy.
- Legal and Criminal Consequences
  o For all illegal activity the police or appropriate authorities will be notified.
  o No student shall be prohibited from possessing or using an electronic signaling device that is determined by a licensed physician or surgeon to be essential for the student's health and the use of which is limited to purposes related to the student's health.

How to Report a Problem
- For any students or parents/guardians that encounter problems such as cyber bullying, unacceptable use of technology, hacking, etcetera, please report the incident as soon as possible or within 24 hours to a school site administrator.

For more information and details please review the complete PAUSD Technology Handbook on the PAUSD website.

We have read, discussed and understand the Palo Alto Unified School District Secondary Student Use of Technology document. Please sign this with your child and keep this copy for your records.

Student Name (please print) ___________________________ School ___________________________

Parent/Caregiver (please print) ___________________________ Date ___________________________